

# The Montessori House

Pre-School for Discovery and Growth

Telephone: 201/816-8343 Email: [contact@themontessorihouse.com](mailto:contact@themontessorihouse.com)

426 Knickerbocker at Riveredge Rd.

Tenafly, NJ 07670

## Application for Admission

### Applicant Information

**Applicant's name:** First name: \_\_\_\_\_ MI: \_\_\_\_ Last name: \_\_\_\_\_

Nickname/Preference: \_\_\_\_\_ Gender: Male  Female

Date of birth: \_\_\_\_\_ Age on 10/15/2017: \_\_\_\_\_ Years \_\_\_\_\_ Months

Languages spoken at home: \_\_\_\_\_ Home phone: \_\_\_\_\_

Home address: \_\_\_\_\_ City: \_\_\_\_\_ State/ZIP: \_\_\_\_\_

Previous schools or classes attended: \_\_\_\_\_

### Programs and Sessions Available

**Please indicate your first preference for a program and session for your child. We will try to accommodate your request, but do not guarantee your child will be placed in the program/session you indicate.**

Stepping Stones (min. 2-1/2 yrs. old on start date), Mon-Fri:  8:45 AM - 11:15 AM  12:20 PM - 2:50 PM

Pre-primary Montessori (3-4 yrs. old\*), Monday – Friday:  8:30 AM - 11:15 AM  12:15 PM - 3:00 PM

Pre-primary Montessori + Enrichment (3-4 yrs. old\*), Mon – Fri:  8:30 AM - 3:00 PM

Full-day Montessori Kindergarten (min. 5 yrs. old\*), Mon – Fri:  8:30 AM - 3:00 PM

Half-day Montessori Kindergarten (min. 5 yrs. old)\*, Mon – Fri:  11:20 AM - 3:00 PM

First Grade (min. 6 yrs. old\*), Monday – Friday:  8:30 AM - 3:00 PM

\* Age as of 10/15/2017

### Family Information

**Father's name:** (Dr. /Mr.) \_\_\_\_\_

Home address (if different): \_\_\_\_\_ City: \_\_\_\_\_ State/ZIP: \_\_\_\_\_

Work phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Occupation/Position: \_\_\_\_\_

Name of employer: \_\_\_\_\_

**Mother's name:** (Dr. /Mrs. /Ms.) \_\_\_\_\_

Home address (if different): \_\_\_\_\_ City: \_\_\_\_\_ State/ZIP: \_\_\_\_\_

Work phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Occupation/position: \_\_\_\_\_

Name of employer: \_\_\_\_\_

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## Check appropriate status of parents:

Married  Divorced  Separated  Single  Widowed

**Sibling's name:** \_\_\_\_\_ Birth Date: \_\_\_\_\_ Gender: \_\_\_\_ School: \_\_\_\_\_

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Family members who have attended Montessori schools: \_\_\_\_\_

Any physical or developmental circumstances that might warrant special attention\*: \_\_\_\_\_

Reasons for applying to The Montessori House School: \_\_\_\_\_

Who recommended us to you? \_\_\_\_\_

## Application and Admissions Procedure

1. Submit signed application and non-refundable fee of \$85.00 to The Montessori House.
2. Admission is subject to acceptance by the school and timely receipt of a registration agreement and required tuition payments. At certain times of the year, we will request a \$750 reservation deposit (applied to tuition) to guarantee enrollment.
3. Before school begins, you will be contacted for a visit with you, your child, and our Director.
4. The Montessori House tries to accommodate your preferred program/session; however, balancing each class by age and gender insures the child's richest experience and, therefore, placement is the decision of the administration.

**SIGNATURE OF PARENT OR GUARDIAN:** \_\_\_\_\_

Today's date: \_\_\_\_\_

The Montessori House welcomes children of all races, religions, cultures, languages, and nationalities.

All student records are confidential and released only upon written request of the parents or guardian.

The Montessori House looks forward to a satisfying and mutually helpful relationship with you and your child.

\* Information about health or developmental conditions is not requested to exclude any applicant. Rather we wish to know as much as possible about your child and what particular efforts will make your child's time with us more valuable.

Office use: Interview date: \_\_\_\_\_ Interview time: \_\_\_\_\_

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## Programs and Tuition 2017-18

<u>PROGRAM</u>	<u>AGES</u>	<u>TIME</u>	<u>TUITION</u>	<u>Discounted Tuition<sup>3</sup></u>
Stepping Stones	2 ½ - 3 Yrs (at start date)	8:45 to 11:15 AM *	\$9,900	\$9,600
		12:20 PM to 2:50 PM *	\$9,900	\$9,600
Pre-Primary Montessori	3 - 4 Yrs (as of Oct. 15 <sup>th</sup> )	8:30 to 11:15 AM 12:15 to 3:00 PM	\$9,700 \$9,700	\$9,400 \$9,400
Pre-Primary Montessori and Enrichment	3 - 4 Yrs (as of Oct. 15 <sup>th</sup> )	8:30 AM to 3:00 PM *	\$18,200	\$17,600
Montessori Kindergarten	5 Yrs (as of Oct. 15 <sup>th</sup> )	8:30 AM to 3:00 PM *	\$18,700	\$18,100
		11:20 PM to 3:00 PM *	\$11,300	\$11,000
First Grade	6 Yrs (as of Oct. 15 <sup>th</sup> )	8:30 AM to 3:00 PM *	\$18,700	\$18,100
After Care		3:00 PM to 6:00 PM	Hourly <sup>1</sup>	n.a.
Summer Camp	3-8 Yrs	9:00 AM to 1:00 PM	TBD <sup>2</sup>	n.a.

\* Schedule Note: **Stepping Stones** phase-in during September, 3 days/week, and start 5 days/week in October.

\* Schedule Note: **Pre-Primary Enrichment, Montessori Kindergarten, and 1<sup>st</sup> Grade** students eat lunch at school. Students provide their own lunches.

<sup>1</sup> **After Care** for students dismissing at 3 p.m. 2016 Rates: \$13-\$15 to 4 pm, \$23-\$27 to 5 pm. \$33-\$39 to 6 p.m.

<sup>2</sup> **Summer Camp** rate for summer session 2016 was \$1,900 for full 5-week session.

<sup>3</sup> Tuition **fully paid by March 14, 2017** discount of \$300 (half-day programs) or \$600 (full-day programs).

### What's included with Tuition?

Tuition is all inclusive. In addition to the program of instruction for the school year (early September to mid-June), tuition includes daily healthy snacks. Montessori House parents can access our library of books on Montessori and child development topics.

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## Programs and Tuition 2017-18

### PAYMENT PROCEDURES

An **\$85 non-refundable** processing fee is due when the **application form** is submitted. Once we're ready to offer placement (usually in January for the following September), you will receive a **registration agreement**. Once it is signed, returned and the required payment made, your child's place is guaranteed for the new class starting in September. After we receive your agreement we will contact you to arrange an appointment with you and your child for a school readiness interview, usually between May and the beginning of the school year.

A **registration deposit** equal to about 30% of tuition is due at the time the registration agreement is signed. The balance of tuition is paid in **three equal installments** due July 1, September 1 and November 1.

Note: we prepare registration agreements between January and March. When we first offer to place your child, and before sending your registration agreement, we may ask that you pay a \$750 **enrollment reservation deposit** (applied to tuition), in order to reserve your child's offered place. This deposit is non-refundable, except in the case that we do not place your child as requested.

We offer a **tuition discount of \$300** in our half-day programs and a **discount of \$600** in our full-day programs if we receive the signed registration agreement and tuition is fully paid by **March 14, 2017**.

If you enroll two children at The Montessori House concurrently, we offer a **sibling discount** of 10% for the 2<sup>nd</sup> child (lower tuition).

### Payment Schedule for Regular Tuition for the school year starting in September 2017 and ending in June 2018

Item Due	Due Date	Stepping Stones (half-day)	Pre-Primary (half-day)	Pre-Primary plus Enrich. (full-day)	Kindergarten or First Grade (full-day)	Kindergarten (half-day)
Initial Deposit	With Enrollment Agreement	\$3,000	\$3,100	\$5,300	\$5,500	\$3,500
Tuition Payment	July 1, 2017	\$2,300	\$2,200	\$4,300	\$4,400	\$2,600
Tuition Payment	Sept. 1, 2017	\$2,300	\$2,200	\$4,300	\$4,400	\$2,600
Tuition Payment	Nov. 1, 2017	\$2,300	\$2,200	\$4,300	\$4,400	\$2,600
TOTAL		\$9,900	\$9,700	\$18,200	\$18,700	\$11,300