

The Montessori House

Pre-School for Discovery and Growth

Phone/Txt: 201/816-8343 Email: contact@themontessorihouse.com

426 Knickerbocker at Riveredge Rd.

Tenafly, NJ 07670

Application for Admission

The Montessori House welcomes children of all races, religions, cultures, languages, and nationalities.

Applicant Information

Child's name: First name: _____ MI: _____ Last name: _____

Nickname/Preference: _____

Gender: Male ☐ Female ☐ Date of birth (mm/dd/yyyy): _____

Languages spoken at home: _____ Phone: _____

Home address: _____ City: _____ State/ZIP: _____

Previous schools or classes attended: _____

Programs and Sessions Available *(all programs Monday – Friday on school schedule)*

Please indicate your first preference for a program and session for your child. We will try to accommodate your request, but do not guarantee your child will be placed in the program/session you indicate.

SCHOOL YEAR MONTESSORI PROGRAMS
(2.5-6 yrs. old)

FULL-DAY: ☐ 8:30 AM - 3:00 PM

HALF-DAY MORNING: ☐ 8:30 AM - 12:00 PM

SUMMER MONTESSORI PROGRAMS
(2.5 – 7 yrs. old – only school year
enrolled students and older siblings)

FULL-DAY: ☐ 8:30 AM - 3:00 PM

Please indicate the month/year you want your child to start: _____ (must be 30 months or older)

Family Information

Father's name: (Dr. /Mr.) _____

Home address (if different): _____ City: _____ State/ZIP: _____

Work phone: _____ Cell phone: _____ EMAIL: _____

Occupation/Position: _____

Name of employer: _____

Mother's name: (Dr. /Mrs. /Ms.) _____

Home address (if different): _____ City: _____ State/ZIP: _____

Work phone: _____ Cell phone: _____ EMAIL: _____

Occupation/position: _____

Name of employer: _____

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Check appropriate status of parents:

☐ Married ☐ Divorced ☐ Separated ☐ Single ☐ Widowed

Sibling's name: _____ Birth Date: _____ Gender: ____ School: _____

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Family members who have attended Montessori schools: _____

Any physical or developmental circumstances that might warrant special attention*: _____

* Information about health or developmental conditions is not requested to exclude any applicant. Rather we wish to know as much as possible about your child and what particular efforts will make your child's time with us more valuable.

Who recommended us to you? _____

Application and Admissions Procedure

1. Submit signed application and non-refundable fee of \$90.00 to The Montessori House.
2. Admission is subject to acceptance by the school and timely receipt of a registration agreement and required tuition payments. At certain times of the year, we may request a reservation deposit of up to \$1,000 (applied to tuition) to guarantee enrollment.
3. Before school begins, you will be contacted for a visit with you, your child, and our Director.
4. The Montessori House tries to accommodate your preferred program/session; however, balancing each class by age and gender insures the child's richest experience and, therefore, placement is the decision of the administration.

SIGNATURE OF PARENT OR GUARDIAN: _____

Today's date: _____

Office use: Interview date: _____ Interview time: _____

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Programs and Tuition 2024-25

<u>PROGRAM</u>	<u>AGES</u>	<u>TIME</u>	<u>Regular Tuition</u> ²	<u>Discounted Tuition</u> ³
FULL-DAY	2.5 - 6 Yrs	8:30 AM to 3:00 PM ¹	\$24,400	\$23,400
HALF-DAY MORNING	2.5 - 6 Yrs	8:30 AM to 12:00 PM	\$15,500	\$14,800
EXTRA CARE		7:30 AM to 8:30 AM 3:00 PM to 6:00 PM	Hourly ⁴	n.a.
SUMMER 2024 ⁵ (JUNE 17 – JULY 26)	2.5 - 7 Yrs	8:30 AM to 3:00 PM ¹	<ul style="list-style-type: none">• Full 6 weeks• June 17-July 3 (3 weeks)• July 8-26 (3 weeks) <p>(A la carte weeks may be offered, subject to availability.)</p>	

¹ **Students eat lunch at school.** Students provide their own lunches.

² **Regular Tuition** payment schedule on following page.

³ **Discount Tuition** must be **fully paid by March 25, 2024:** discount of \$1,000 (full-day) or \$700 (half-day).

⁴ **Extra Care** 2023 Rates: \$14/hr pre-paid, \$17/hr post-paid.

⁵ **Summer Fees**, enquire about current pricing and payment schedule.

What's included with Tuition?

Tuition is all inclusive. In addition to the program of instruction for the school year (early September to mid-June), tuition includes daily healthy snacks.

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Programs and Tuition 2024-25

PAYMENT PROCEDURES

A **\$90 non-refundable** processing fee is due when the **Application** is submitted. Once we're ready to offer placement (usually in January for the following September), you will receive a **registration agreement**. Once it is signed, returned, and the required payment made, your child's place is guaranteed for the new class starting in September. After we receive your agreement, we will contact you to arrange an appointment with you and your child for a short school-readiness meeting, usually in the two months before you child begins school.

A **registration deposit** equal to about 30% of tuition is due at the time the registration agreement is signed. The balance of tuition is paid in **three equal installments** due in 2024 in June, September, and December.

Note: When we first offer to place your child, and before sending your registration agreement, we may ask that you pay a **enrollment reservation deposit** (up to \$1,000 applied to tuition), in order to reserve your child's offered place. This deposit is non-refundable, except in the case that we do not place your child as requested.

We offer a **tuition discount of \$700** in our half-day program and a **discount of \$1,000** in our full-day program if we receive the signed registration agreement and tuition is fully paid by **March 25, 2024**.

If you enroll two children at The Montessori House concurrently, we offer a **sibling discount** of 10% for the 2nd child (lower tuition) – not applicable to After Care or Summer 2024.

Payment Schedule for Regular Tuition for the school year starting in September 2024 and ending in June 2025

Item Due	Due Date	FULL-DAY	HALF-DAY MORNING
Initial Deposit	With Enrollment Agreement	\$6,400	\$4,400
Tuition Payment	June 5, 2024	\$6,000	\$3,700
Tuition Payment	Sept. 9, 2024	\$6,000	\$3,700
Tuition Payment	Dec. 16, 2024	\$6,000	\$3,700
TOTAL		\$24,400	\$15,500